



## ***Phoenix Manufacturing Supplier Quality Requirements***

General: This document contains requirements for PMI suppliers in addition to any requirements directly stated on the PO or other documents called out on the PO. The latest revision applies to any industry or customer specifications referenced.

- A. The Following is required of all Phoenix manufacturing suppliers.
1. Supplier will notify Phoenix Mfg, Inc. of non-conforming products, changes in products and/or process, changes of suppliers, and changes of manufacturing facility location.
  2. Supplier has capabilities for recalling non-conforming products and obtains Phoenix Mfg, Inc.'s approval and end-user's approval when applicable.
  3. Supplier will flow down to sub tier suppliers the applicable requirements including customer requirements and key characteristics where required.
  4. Supplier shall maintain an Approved Supplier List (ASL)
  5. Phoenix Mfg, Inc. representative, Phoenix's customers and/or regulatory authorities have a right of access to all facilities, at any level of the supply chain, involved in the order and to all applicable records.
  6. Supplier must meet Phoenix Mfg Inc's record retention requirement of 10 years (40 years for Flight Safety parts).
  7. The facility must provide safe working conditions for all employees, customers and contractors. Facility must adhere to all applicable national, regional, state and local laws and regulations governing Environment, Health and Safety (EH&S). Facility should operate in a manner that minimizes the impact to the environment and limits the use of natural resources and promote sustainable natural resource practices.
  8. Shelf-Life Materials shall have a minimum of 75% life remaining.
  9. The following information must be available upon request:
    - i. Calibration Standards traceable to the National Institute of Standards & Technology.
    - ii. Calibration Procedure defining the facilities and environments for calibration, handling, control, storage, and maintenance of all measuring equipment.
    - iii. Material Safety Data Sheet for hazardous, volatile or toxic materials.
  10. Certificates of Conformance (C of C) must have the following information if applicable.
    - i. Part Number & Rev. Level
    - ii. P.O. Number
    - iii. Cure Date
    - iv. Shelf-Life Data
    - v. Lot / Batch Number (s) with clear Lot / Batch segregation maintained.
    - vi. Name of Manufacturer
    - vii. Authorized Signature